



**Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY,
Bengaluru - 560056**

OFFICE OF IQAC

Dr. AIT/IQAC/345/2021-22

Date:25.1.2022

Proceedings of 1st Internal IQAC Meeting held on 25th January 2022 at 3.00PM in the Principal's Chamber.

Members Present:

Sl. No	Name of the Faculty	Designation	Departments
01	Dr.M.Meenakshi	Chairperson/Principal	IQAC
02	Dr.Anuradha K.N	Dean (A)	Physics
03	Dr.M.V.Mandi	Dean (P&D) IQAC	IQAC
04	Dr.Prashanth C.R	Dean (E)	TCE
05	Dr.G.V.Jayaramaiah	Dean (R&D)	EEE
06	Dr.Nandini Prasad.K.S	Dean (F.A)	ISE
07	Dr. H. V. Govindaraju	Asso. Prof & Coordinator, IQAC	EEE
08	Dr. K. R. Shylaja	Prof & Coordinator, IQAC	CSE
09	Dr.Aravinda H.L	Asso. Prof. & Member, IQAC	TCE
10	Dr. Soundeswaran	Asso. Prof. & Member, IQAC	Chemistry
11	Dr.R.Rajeshwari	Asst. Prof. & Member, IQAC	MBA
12	Sri. Doddaswamy	A.A.O.	Admin. Office
13	Mrs. Vijayalakshmi	Accounts Officer	A/C's Section

Members Absent:

Sl.#	Name of the Faculty	Designation	Departments
01	Dr.Vijayakumar	Vice-Principal	ISE
02	Dr.Gowrishankar	Dean (III)	CSE

Principal welcomed all the members of IQAC to the meeting. Principal informed about the progress made in the Institute from last IQAC meeting and proposed to conduct 1st Quarterly meeting of IQAC by 2nd or 3rd week of Feb' 2022.

Principal also informed about the last date for submission of AQAR for the year 2020-2021 is extended to 31st March 2022 due to Covid pandemic and in view of this a circular from NAAC is received by all the Institutions. Also last date to

submit NIRF 2022 data is extended to 11th Feb' 2022. In due time all the data is to be compiled and reviewed before submitting it to NAAC and NIRF.

It was planned to submit the NAAC 2nd cycle SSR before Jan' 2022 and due to current situation, some of the faculty members were infected with Covid and not able to compile. Hence Principal insisted to submit SSR in Feb' 2022 and first draft copy which is almost ready now is to be reviewed by the committee constituted before submitting it to NAAC.

The following committee to finalize the draft of NAAC SSR was constituted and informed to all the members to review and make suitable corrections before 5th Feb' 2022. The IQAC coordinators, Dr. Shailaja K R and Dr. H V Govind Raju are informed to share the draft of SSR to the concerned members.

Sl. No.	Criteria No.	Particulars	Members
1	Criteria - 1	Curricular Aspects	Dr. Anuradha K N, Dean (Aca) And Dr. Prashanth, Dean (Exam)
2	Criteria - 2	Teaching-Learning and Evaluation	Dr. Anuradha K N, Dean (Aca) And Dr. Prashanth, Dean (Exam)
3	Criteria - 3	Research, Innovations and Extension	Dr. G V Jayaramaiah, Dean (R&D) and Dr. Gowrishankar, Dean (I I I)
4	Criteria - 4	Infrastructure and Learning Resources	Dr. M V Mandi, Dean (P&D)
5	Criteria - 5	Student Support and Progression	Dr. Nandiniprasad K S, Dean (FA)
6	Criteria - 6	Governance, Leadership and Management	Principal and Dr. M V Mandi, Dean (P&D)
7	Criteria - 7	Institutional Values and Best Practices	Dr. Soundeswaran and Dr. Rajeshwari

It was also decided to conduct internal Academic Administrative Audit (AAA) from 31st Jan' 2022 and the schedule shall be prepared by IQAC. Also it is decided to conduct External AAA before Feb' 2022.

As suggested by external IQAC members to establish laboratories by all the departments under Corporate Social Responsibility (CSR), it was decided to discuss in the next CC meeting. Also decided to collect the Placement details of current academic year from Placement cell to place it before IQAC members in the next meeting. Some of the departments have included their Alumni for teaching one Unit for the UG/PG students as the same was suggested by the IQAC members.

Principal also informed all the Deans to prepare the progress made during last 3 months and also to prepare action plan for next 3 months to place it before the IQAC members in the next meeting.

Dr. Vijayakumar M V, Vice-Principal and Dr. Aravinda are made as members to collect and finalize the formats of sections namely Admission, Establishment, and Scholarship etc. which are commonly used by students, faculty and staff members.

It was also decided to prepare and finalize the calendar of events by Dr. Shylaja K R, IQAC coordinator before 8th Feb' 2022.

The meeting was concluded with vote of thanks to the Chair.

Nalini V. Nandl.

Dean (P&D)

Dean (P & D)

**Dr. Ambedkar Institute of Technology
Bengaluru-560 056**

Principa

Principal

PRINCIPAL

**Dr. Ambedkar Institute of Technology
Bengaluru-560 056**